

School Council Meeting Minutes

Date: Wednesday, 22 March 2023
Time: 7:00 pm
Location: Millars Well Primary School, Meeting room (admin building)



Parent Rep	Nicole Lekias, Tim Woodward, Gil McComb, Sarah Ugle, & Rene Vanderwal
Staff Rep	Steven Maxwell, Catherine Wall, Fiona Byrne
Apologies	Kaye Ferris, Ben Jamieson, Kylianne Farrell, Jodie Swaffer & Brooke Maynard

Item	Led by	Details
1.	Chair	Welcome and acknowledgement of Country. Apologies listed. Nil conflict of interest declarations. Previous minutes accepted by all.
2.	Ruth	<u><i>After School Care Update</i></u> Ruth provided an update to the Council on the after school care program provided by Millars Well Outside School Hours Care Service. Majority of after school sessions are fully booked, with up to 30 students in attendance at one time, approximately 45 families currently utilise the service. Some minor price increases for 2023, however still less than majority of after school care providers in Karratha. Before school care levels have increased and becoming more financially viable, and vacation care program well received. The program will be subject to an audit this year to assess against the National Quality Standards for childcare. Existing employees are currently working towards their qualifications at the local TAFE and currently recruiting for an assistant Coordinator.
3.	Kim	<u><i>Recess & lunch changes</i></u> The school is looking to trial taking 10 minutes from the kids' lunch break to add to the recess break, allowing for more time to play, particularly younger ages. Duty teachers will be assigned to the first 10 minutes of recess & lunch to supervise children, and the younger groups will be assigned areas to sit with their classmates. Council endorsed this trial for Term 2 and will reassess after. Action: Trial proposed changes, and take into consideration location of eating breaks particularly during the warmer months of the year.
4.	Chair	<u><i>Birthday Guidelines</i></u> Birthday guidelines were distributed to Council for endorsement. Some feedback provided, some changes suggested to address ambiguity of what is meant with 'party bags', how to order birthday buckets (from Quick Cliq) etc. Council is happy to endorse Guidelines for distribution to wider school community once updated. Action: Kim/Ben to update Guidelines and communicate to school community
5.	Fiona	<u><i>PBS (Positive Behaviour Support) Update</i></u> Julie Eardley has taken on the role of team leader, with previous experience in multiple school environments with PBS development and implementation. The PBS program is an ongoing process, with lessons taking place fortnightly in classroom, highlighting the school's identified minor and major behaviours. Reward days will be planned throughout the year for students. More information will be shared as the program progresses.

6.	Chair / Kim	<p><u>Other business</u></p> <ul style="list-style-type: none"> • Principals Report – Discussed report, Nature Play Support Officer will join our next meeting to discuss playground updates, School Review taking place next term, some discussion on what is involved with the Clontarf program. Kim also highlighted phonics initiative for year 1 & 2 students, being led by Dawn. Additional resources (Jaime) also being utilised in these year groups as well. • Finance Report – waiting on Census funding in week 9. • School Council Training – discussed dates, 4th, 15th & 28th of May suit majority of Council members, with an evening slot ideal considering some staff representatives are attending & other schools would be invited as well. • Safe pedestrian access to school – being addressed by the school administration. • Naplan – has gone smoothly, school results anticipated end of Term 2, with parents possibly receiving reports in Term 3. Results are time consuming due to year 3 students handwriting rather than typing some of their assessments.
7.	Chair	<p>Meeting closed at 7:40pm Confirm next meeting date – TBC, keeping in mind Council Training & School review requirements</p>